



THE  
**CREATIVE  
LEARNING**  
PARTNERSHIP TRUST



# Early Years Toileting Policy

**Approved by:** Elizabeth Bradbury

**Date:** 11/11/2025

**Last reviewed on:** 11/11/2025

**Next review due by:** 11/11/2026



# Early Years Toileting Policy and Procedures

## Policy Statement

No child will be excluded from participating in the Nursery who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent.

To facilitate this:

- Staff will work with parents towards toilet training as and when children are ready, unless there are medical or other developmental reasons why this may not be appropriate at the time.
  - Provision in Nursery is supportive and promotes children's toilet training, while also enabling the safe and hygienic changing of children who are still in nappies.
  - Toilet training is seen as a self-care skill that children have the opportunity to learn with the full support of Nursery staff.
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## Changing Procedures

- A list of young children in the Nursery's care who are in nappies or 'pull-ups' will be maintained.
  - Each young child will have their own basket/bag to hand, containing their nappies or 'pull-ups' and changing wipes.
  - All staff are familiar with hygiene procedures and follow these consistently when changing nappies.
  - Gloves and aprons are worn before changing begins, and the area is prepared in advance.
  - Children are encouraged to wash their hands, with soap and towels provided.
  - They should be given time to explore the water and soap as part of developing self-care routines.
  - Antibacterial hand wash or soap is not used for young children.
  - Nappies and 'pull-ups' are disposed of hygienically. Cloth nappies, trainer pants, and soiled clothing are rinsed and bagged for parents to take home.
  - Nappy changing is carried out in a calm, positive way and is used as an opportunity to promote independence in young children.
  - Children who are undergoing potty training are encouraged to use the potty when necessary while at Nursery.
  - Children are encouraged to take an interest in using the toilet or potty. They may wish to sit and chat to a friend who is also using the toilet/potty, promoting comfort and social learning.
  - Children are supported and encouraged to wash their hands afterwards, with soap and towels available.
  - Staff liaise regularly with parents and carers about potty routines and progress, ensuring consistency between home and Nursery.
  - Older children access the toilet when needed and are encouraged to be independent.
  - Good hygiene routines are modelled and encouraged, including toilet flushing, appropriate use of toilet paper, and thorough hand washing.
  - Staff support bottom wiping where needed, in a positive, respectful, and encouraging way.
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## Disseminating and Implementing this Policy

- All Nursery staff are required to read this policy and comply with its contents.
  - The policy will be kept in the Nursery policy folder, with an additional copy available in the Nursery for staff reference at all times.
  - The policy may also be accessed on the Nursery area of the school website.
  - Implementation will be monitored by Nursery staff on a day-to-day basis.
  - Any adverse incidents or concerns will be recorded and reviewed to ensure the policy remains effective and fit for purpose.
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## Acknowledgement

I have read and understood the Early Years Toileting Policy and Procedures and agree to the details outlined.

Child's Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_